

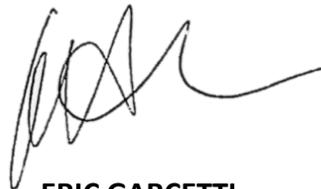
## TRANSMITTAL

To: **THE COUNCIL**

Date: **04/19/22**

From: **THE MAYOR**

**TRANSMITTED FOR YOUR CONSIDERATION. PLEASE SEE ATTACHED.**

A handwritten signature in black ink, appearing to read "Eric Garcetti", with a long horizontal flourish extending to the right.

(Andre Herndon) for

**ERIC GARCETTI**  
Mayor

# LOS ANGELES POLICE COMMISSION

BOARD OF  
POLICE COMMISSIONERS

WILLIAM J. BRIGGS, II  
PRESIDENT

EILEEN M. DECKER  
VICE PRESIDENT

DALE BONNER  
MARIA LOU CALANCHE  
STEVE SOBOROFF

MARIA SILVA  
COMMISSION EXECUTIVE ASSISTANT II



ERIC GARCETTI  
MAYOR

RICHARD M. TEFANK  
EXECUTIVE DIRECTOR

MARK P. SMITH  
INSPECTOR GENERAL

EXECUTIVE OFFICE  
POLICE ADMINISTRATION BUILDING  
100 WEST FIRST STREET, SUITE 134  
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE  
(213) 236-1410 FAX  
(213) 236-1440 TDD

April 5, 2022

BPC #22-070

The Honorable Eric Garcetti  
Mayor, City of Los Angeles  
City Hall, Room 303  
Los Angeles, CA 90012

Attention: Heleen Ramirez

Dear Honorable Mayor:

RE: DONATION OF \$20,363.66, FROM POLICE AND COMMUNITY TOGETHER (PACT),  
TO BE USED TOWARD THE COSTS ASSOCIATED WITH A HOLIDAY PARTY, FOR  
THE BENEFIT OF WEST LOS ANGELES AREA

At the regular meeting of the Board of Police Commissioners held Tuesday, April 5, 2022 the Board APPROVED the Department's report relative to the above matter.

This matter is being forwarded to you for approval and acceptance.

Respectfully,

BOARD OF POLICE COMMISSIONERS

A handwritten signature in blue ink that reads "Maria Silva".

MARIA SILVA  
Commission Executive Assistant

Attachment

c: Chief of Police

22-070 3D

RECEIVED

MAR 30 2022

POLICE COMMISSION

INTRADEPARTMENTAL CORRESPONDENCE

March 16, 2022  
1.10

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

REVIEWED BY: *[Signature]* 3/30/22  
RICHARD M. TEFANK DATE  
EXECUTIVE DIRECTOR

SUBJECT: APPROVAL OF MONETARY AND NON-MONETARY DONATIONS

RECOMMENDED ACTION

- 1. That the Board of Police Commissioners APPROVE and ACCEPT the following monetary and non-monetary donations for the Los Angeles Police Department's (Department) West Los Angeles Area's holiday party.

DONOR

POLICE AND COMMUNITY TOGETHER (PACT)  
1663 Butler Avenue  
Los Angeles, CA 90025

<b>RECIPIENT:</b>	<b>PURPOSE:</b>	<b>AMOUNT:</b>
(# 092-21) West Los Angeles Area	Holiday Party	\$20,363.66

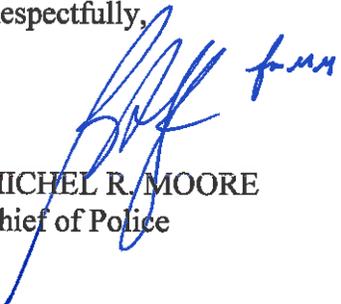
DISCUSSION

The donation is for \$20,363.66, the cost of theme park tickets, parking fees, food, and raffle prizes for the division's holiday party held on December 11, 2021. This donation has already been accepted and utilized by West Los Angeles Area. Due to the COVID-19 restrictions on public gatherings, the Department had not authorized holiday parties until right before the event. Also, the location of the venue was changed prior to the event, further delaying the submission and processing of the approval paperwork. The donor, POLICE AND COMMUNITY TOGETHER (PACT), made one donation for \$600.00 to the Los Angeles Police Department in 2018, four donations totaling \$6,585.78 in 2019, and no donations in 2020. Since this donation was accepted prior to the Board of Police Commissioners' approval, correspondence was sent to the Commanding Officer of West Los Angeles that states, as per the Los Angeles Police Department Manual, Volume III, Section 350.20 revised by Special Order No. 7, 2019, "All donations, as that term is used with this section, shall be formally accepted by the Board of Police Commissioners (BOPC), or the City Council, as appropriate, before the donation may be used by the Department."

The donor has been vetted by the respective division. The donor is a private organization which has offered their assistance to West Los Angeles Area. The donor has not entered into, performed under, or sought a contract with the Department; they have not attempted to influence the Department in the past year in a way that would have a direct effect on any individual or Booster Association. The donor may have licenses, permits or other entitlements for use that the Department has influence over; however, there are no open investigations or other potential factors that may give the appearance of conflict of interest in accepting these donations. No expressed or implied commitments or promises were made to the donor or representatives of the donor. The donor will not receive any preferential treatment, endorsement or recommendation and the donor is not allowed the use of any Department patents.

Administrative Services Bureau has reviewed the donation and ensured the command has verified there are no personal relations or conflicts associated with the involved vendor. If you have questions regarding this donation, please contact Captain Jonathan Tom, Commanding Officer, West Los Angeles Area, at (310) 444-0743.

Respectfully,



MICHEL R. MOORE  
Chief of Police

Attn: Accounts Receivable  
 Knott's Berry Farm  
 8039 Beach Blvd  
 Buena Park, CA 90620

Account: 24067923  
 E15919  
 Event Date: Saturday, December 11, 2021

Company/Organizatio**n** WLA Police and Community Togeth  
 Booking Contact **Rodman, Matthew**  
 Address **1663 Butler Ave**  
 City, St/Prov Postal **Los Angeles, CA 90025**



**INVOICE**

Food/Service Items	Price	Qty	Total
Base Menu Price Includes:	8.75	228	1,995.00
Mrs. Knott's Famous Fried Chicken	8.00	228	1,824.00
Charbroiled All-Beef Hamburgers	5.25	228	1,197.00
BBQ Beef Ribs	8.50	228	1,938.00
Mashed Potatoes with Country Gravy	3.50	228	798.00
Mac & Cheese	3.00	228	684.00
Southern Style Cole Slaw	3.00	228	684.00
Garden Salad	3.00	228	684.00
Knott's Berry Farm Admission Regular	33.00	228	7,524.00
Parking (billed on redemption)	20.00	24	480.00

	Food	Tax Only	Parking	Ent. Non-Taxable	Admission	Rentals	Total
Subtotal	9,804.00	0.00	480.00	0.00	7,524.00	0.00	17,808.00
Service Charge	1,666.68	0.00	0.00	0.00	0.00	0.00	1,666.68
Taxes	888.98	0.00	0.00	0.00	0.00	0.00	888.98
<b>Total</b>	<b>12,359.66</b>	<b>0.00</b>	<b>480.00</b>	<b>0.00</b>	<b>7,524.00</b>	<b>0.00</b>	<b>20,363.66</b>

Paid 20,185.99  
 Balance 177.67

Subtotal	17,808.00	Paid	20,185.99
Tax	888.98	Balance	177.67
Service Charge	1,666.68		
<b>Total Value</b>	<b>20,363.66</b>		

Please reference account number on check and make payable to Knott's Berry Farm

Payment	Date	Method	Payments Made
1,000.00	11/19/2021	Credit Card	
19,185.99	12/8/2021	Credit Card	

**Please reference account number on check and make payable to Knott's Berry Farm**

**OFFICIAL CORRESPONDENCE REVIEW**

<b>INITIATED BY:</b> Captain Jonathan Tom Area Commanding Officer West Los Angeles Division		<b>DATE</b>  12/28/2021	
<b>STAFF OFFICER ASSIGNED:</b> Sergeant Daniel Lee, West Los Angeles Area, (310) 444-0710			
<b>SUBJECT: REQUEST TO ACCEPT DONATION – HOLIDAY PARTY DISBURSEMENT</b>			
ATTN	REVIEWED BY:	ATTN	REVIEWED BY:
<i>W/B</i>	OFFICE OF OPERATIONS		OFFICE OF ADMINISTRATIVE SERVICES
<i>3A</i>	<i>ADO</i>		ROBBERY HOMICIDE DIVISION
	OPERATIONS-SOUTH BUREAU		PROFESSIONAL STANDARDS BUREAU
	OPERATIONS-VALLEY BUREAU		SPECIAL OPERATIONS BUREAU
2	OPERATIONS-WEST BUREAU <i>W</i>		DETECTIVE SUPPORT & VICE DIVISION
	DIRECTOR, OFFICE OF OPERATIONS		RECRUIT TRAINING, TRAINING DIVISION
	RISK MANAGEMENT GROUP		CONSENT DECREE BUREAU
	CONTINUING EDUCATION DIVISION		SPECIAL OPERATIONS SUPPORT DIVISION
	PERSONNEL DIVISION		INCIDENT MANAGEMENT & TRAINING BUREAU
	EMPLOYEE RELATIONS GROUP		FISCAL OPERATIONS DIVISION
	RECORDS AND IDENTIFICATION DIV.	1	WEST LOS ANGELES AREA <i>gce</i>
	INTERNAL AFFAIRS GROUP		INFORMATION TECHNOLOGY BUREAU
	ADVANCED PLANNING GROUP	4	ADMINISTRATIVE SERVICES BUREAU
	EMERGENCY COMMAND CONTROL COMMUNICATIONS SYSTEM DIVISION		TRAFFIC COORDINATION SECTION

**RECEIVED** *3/6*  
 JAN 25 2022  
 ADMINISTRATIVE SERVICES BUREAU

**RECEIVED**  
 JAN 19 2022 *#38*  
 OFFICE OF OPERATIONS

**RECEIVED** *\*38*  
 DEC 29 2021 *ju*  
 Operations West Bureau

092-21A

INTRADEPARTMENTAL CORRESPONDENCE

December 28, 2021  
6.3

**TO:** Commanding Officer, Administrative Services Bureau

**FROM:** Commanding Officer, West Los Angeles Area

**SUBJECT:** ACCEPTANCE OF DONATION – WEST LOS ANGELES AREA  
HOLIDAY PARTY DISBURSEMENT

It is requested that Administrative Services Bureau approve and forward correspondence to the Board of Police Commissioners to accept the SOLICITED donation in the amount of \$20,363.66. The donation will be utilized for the West Los Angeles (WLA) Area Holiday Party disbursement.

The Police and Community Together (PACT) has offered to purchase food, theme park tickets, and parking, valued at \$20,363.66. These items will be used by WLA Division employees for the WLA Holiday Party.

<u>ITEMS TO BE DONATED</u>	<u>VALUE</u>
Food, theme park tickets, and parking tickets	\$20,363.66
	Total: \$20,363.66

**DONOR INFORMATION:**

Police and Community Together (PACT)  
C/O Matthew Rodman  
Board Member  
1663 Butler Avenue  
Los Angeles, CA 90025

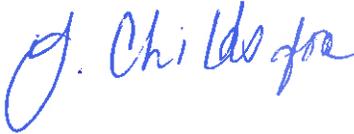
The donation will be utilized for the WLA Area Holiday Party hosted at Knott's Berry Farm. All possible conflicts of interest have been researched. The PACT is a private community booster organization that provides assistance to WLA Area, and the donation was solicited by WLA Area. The PACT has not entered into, performs under, or seeks a contract with the Department; has not attempted to influence the Department in the past year that would have a direct effect on PACT; does not have any licenses, permits or other entitlements for use that the Department has influence over; does not own or operate a business within WLA Area; and, to our knowledge, there are no other potential factors that may give the appearance that there may be a conflict of interest in accepting this donation. The donor is not allowed the use of any Los Angeles Police Department patent.

2018 - 1 \$600  
2019 - 4 \$6,585.78  
2020 - 0

The donor was advised that there are no expressed or implied commitments or promises made by the Department in exchange for the donation, and the donor will not receive any tax advantage, preferential treatment, including the use of any Department patent, endorsement, or recommendation in exchange for the donation.

If you have any questions, please contact Sergeant Scott Alpert, Officer in Charge, West Los Angeles Community Relations Office, at (310) 444-0743.

APPROVED:



JONATHAN TOM, Captain  
Commanding Officer  
West Los Angeles Area



BLAKE H. CHOW, Deputy Chief  
Commanding Officer  
Operations-West Bureau